

**Kendriya Vidyalaya No 1, Air Force Station, Hindan, Ghaziabad**

**To whomsoever it may concern**

To

M/s.....

.....

**Sub:** Invitation for Quotations for the **M&R of electrical works in Staff quarters**

Sir/Madam,

The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.

2. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya Sangathan for supply of the items:

**3. Bid Price**

- a. The contract shall be for the supply of the mentioned items to the KVS. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting;
- b. All duties, taxes and other levies payable by the bidder shall be included in the total price. However, the tax and duties leviable should be quoted separately.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only);
- d. The prices should be quoted in Indian Rupees only;
- e. Each bidder shall submit only one quotation;
- f. Telex or Facsimile quotations are not acceptable
- g. The bid should be submitted along with EMD for **Rs 5,000/-** by bank draft/Cheque in favour of **Principal, KV No 1, AFS, Hindan**
- h. The firm should enclose supporting documents regarding registration of **GST & PAN.**

#### 4. Validity of quotations

The quotation shall remain valid for a period of one year i.e. upto 31.12.2022 or not less than 90 days after the deadline specified for submission of quotations.

#### 5. Evaluation of quotations.

The Purchaser will evaluate and compare. The quotations determined to be substantially responsive, i.e., which are:

- a) Properly signed, and
- b) Conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

#### 6. Award of Contract:

- (a) The purchaser will award the contract to the bidder whose quotation has been determine to be substantially responsive and who has offered the lowest price as per para 5 above;
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;
- (c) The Notification of Award to clearly specify any change in the unit price or any other Terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods; *\*May be struck off in case of Registered Bidders.*
- (e) Payment shall be made within 30 days after the delivery of goods and their acceptance;

(f) Notwithstanding the above, The Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract

(g) The successful bidder has to deposit performance security with the..... of the amount of \_\_\_\_\_ in favour of **Principal, KV, No 1, AFS, Hindan** in the form of *DD/Cheque*.

**7. Last date and Time of receipt of quotations:**

You are requested to submit the sealed quotations by **Speed/Registered Post** only. Super scribed on the envelope as Quotations for the supply of Goods/Equipments for the **M&R of electrical works in Staff quarters**, due on **05.01.2022**, latest by **04.00 P.M** The quotations shall be opened at **12 noon** on **06.01.2022**. The bidders or their representatives whō choose to be present at the time of opening of quotation are invited to do so.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS.

Yours faithfully,

**PRINCIPAL**

## Specification of Electrical work

S.No	Item	Rate per unit	GST	Total Amount
1.	Supply and fix LED Tube light 18 W 12W LED Tube light set – 18W			
2.	Supply and fix 5 A switch			
3.	Supply and fix fan capacitor – 3.25 micro farad			
4.	Supply and fix fan regulator			
5.	Supply and fix angle / straight holder			
6.	Supply and fix ceiling rose			
7.	Supply and fix LED lamp – 14W			
8.	Supply and fix MCB 6A 16A 32A 63A			
9.	Supply and fix street light fittings with timer			
10.	Supply and fix isolator 40A			
11.	Supply and fix gang boxes			
12.	Supply and fix plug 5A 16A			
13.	Supply and fix socket 5A 16A			
14.	Supply and fix of isolator 2way 4way			
15.	Supply and fix of fan 1200mm 1400mm			
16.	Supply and fix of Exhaust fan 9 inch 12 inch			
17.	Supply and fix of door bell			
18.	Wire 1mm 1.5mm 2.5mm 4mm			
19.	Supply and fix of 2 way switch -5A			
20.	Supply and fix Board sheet 2x2 3x2 4x6 6x8			